

Margaret's Walk Architectural Review Application

Two sets of plans required with each application

From: Property Owner: _____
Mailing Address: _____
Email Address: _____
Phone Number: _____

Approval requested for (property address) _____ Lot# _____

Submitted by: _____ Ph# _____

NO IMPROVEMENT SHALL COMMENCE WITHOUT WRITTEN APPROVAL

Please check the appropriate selection for which approval is being requested. **Note:** All must be met before approval can be considered.

Home Improvements (Note Article 5 Section 11.4 in Covenants: *No detached buildings*)

Exterior color Selection

- Attached Color Chip Samples
- Trim and Roof Colors
- Gutters

Playground Equipment

- Two Copies of Plot Plans
- Buffer Options (i.e. shrubs)
- Photo Representation
- Denote Height & Material

Screen Room/Enclosure or Addition

- Two Copies of Plot Plan
 With Drawing of Improvement
- Copy of Recent Certified Lot Survey
- Materials Specified
- Photo Representation
- Denote Colors & Finish With Samples

Satellite Dish

- Two Copies of Plot Plan
- Show Location Requested
- Back Yd Install Attempted
- List Size & Color of Dish

Fence Plan and Detail (Post/Rails Facing In)

- Two Copies of Plot Plan With Requested
 Location Drawn In
- No Fence Past Any Front Elevation
- Denote Fence Type
- Detailed Sketch Showing Dimensions

Landscape Plan*

- Two Copies of Plot Plan
 Requested Loc. Drawn In
- *Mjr changes to existing plan

Pool Plan and Detail

- Two Copies of Plot Plan
- Set Backs Per County Code
- Construction Access Shown

Other (Be Specific)

Submitted By: _____ **Date:** _____
(Signature)

Approved/Date _____

ARB may request additional information upon review before final approval

See attached recommended guidelines. **Send submittal to: Severn Trent Management Services
475 West Town Place, Ste 200
St. Augustine, FL 32092**

Recommended Guidelines

- Choose plants that complement the existing landscape theme
- A satellite dish should be located in the backyard whenever possible.
 - If not, it should be on the side of the home, no more than 6ft from the back of the house. (exceptions are only allowed when the service and installation company provides notarized proof of the lack of signal in any location other than selected placement. Notarized proof must accompany application.
- Wooden fences should be constructed with posts and rails facing inward
- Painted driveways are inclusive of exterior home improvements
- Landscape curbing is part of the landscape plan and should complement home exterior colors
- Other guidelines as deemed appropriate will be updated as approved by full board of directors

AMPLIFYING CRITERIA AND GUIDELINES:

Any request for an addition, whether it be an enclosed patio, pool or room addition, shall include a drainage plan along with the other required plans and specifications.

Additions shall conform with the established Architectural Criteria.

Screening materials shall be of such a color as to “blend in” with the surrounding area.

Members requesting a variance must include a specific request for the variance along with justification for the variance. Justification includes circumstances such as topography, natural obstructions, hardships, or aesthetic or environmental considerations. Requests that do not meet established criteria and that do not include a complete set of plans and specifications shall not be considered by the ARB and shall be denied.

Any variance shall include the endorsement of the Board of Directors.